

Job Title: Community Connection Minister

Hours per Week: 20 Salaried

Reports to: Rector

Supervises: Tech Production Team and Communications volunteers, others as assigned

General Description of Position: The Community Connection Minister, working with the Rector, leads St. Simon's to facilitate partnerships with other area organizations, engagement with community events, and presence in community spaces so that St. Simon's can work to ensure that everyone experiences the abundant life Jesus came to bring.

Major Duties and Responsibilities:

- Identifies community organizations, spaces, and events congruent with St. Simon's call to ensure all experience delight, have their basic needs met, and are connected to community.
 - Works in partnership with the Rector and various groups within the congregation to foster activity with these organizations, spaces, and events, and lead congregational focus beyond the walls of our physical facility.
 - Coordinates communications and online presence (Website, Facebook, Instagram), working with volunteers to ensure clear and timely internal and external connection through communication.
 - Works to connect St. Simon's to the broader community seeking to include others in our parish and its mission.
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Specific Responsibilities Described:

- Identifies community organizations, spaces, and events congruent with St. Simon's call to ensure all experience delight, have their basic needs met, and are connected to community.
 - Seeks out community events offerings and organization participation opportunities.
 - Develops a wide range of relationships with other community group leaders
 - Works closely with Rector and vestry ensuring connection of these relationships and activities to St. Simon's core call
- Works in partnership with the Rector and various groups within the congregation to foster activity with these organizations, spaces, and events, and lead congregational focus beyond the walls of our physical facility.
 - Helps groups and individuals within the congregation connect with organizations, activities, and spaces outside of it via shared projects and programs.
 - In partnership with the Rector and vestry, leads St. Simon's to participate in a minimum of four community events in the first year and expanding in following years.
 - Leads congregational follow up on these connections, building on their momentum

- Coordinates communications and online presence, working with volunteers to ensure clear and timely internal and external connection through communication.
 - Supports and directs the Tech Production Team to ensure a high quality online worship experience.
 - Posts regularly on Facebook and Instagram to invite our neighbors to engage and connect with St. Simon's through service, learning, and worship opportunities.
 - Maintains (or works with volunteers to maintain) St. Simon's website, keeping it up to the minute with information about the congregation
 - Works with staff and volunteers to ensure effective internal communications
 - Works to connect St. Simon's to the broader community seeking to include others in our parish and its mission.
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Primary Objectives:

- To reach our neighbors with the love of God
 - To assist the Rector, wardens, and vestry leading our congregation to engage and connect with our community and neighbors, fulfilling our call to ensure that everyone experiences the abundant life Jesus came to bring.
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Requirements for the Job:

- Grounded in faith
- Demonstrated skill navigating all social media platforms
- Excellent people and communications skills
- Creativity and willingness to innovate
- Experience building community

Compensation and benefits for this position include an annual salary between \$30,000 and \$34,000 commensurate with experience, 60 hours of paid vacation annually (3 weeks), contributions to the national Episcopal Church's Lay Employees Defined Contribution retirement plan equal to 5% of annual compensation, and up to an additional 4% match for voluntarily contributed funds.